

# The Sandy Hill Foundation

P. O. Box 371  
North Springfield, VT 05150

## MEMO

To: High School Guidance Counselors  
Argyle Central School  
Glens Falls High School  
Fort Ann Central School  
Queensbury High School  
Hudson Falls Senior High School  
Lake George High School  
South Glens Falls Senior High School  
Hartford Central School  
Fort Edward High School

From: Timothy S. Brown, Trustee  
Subject: **SCHOLARSHIP GRANT PROGRAM**  
Date: January 1, 2025

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This communication is a reminder that scholarship grant applications for this year are now being accepted at this office through April 1, 2025. The grants will be for \$3000 each, and may be used for tuition, fees, room and board or other necessary direct college expense.

All applications received by the deadline date will be logged by The Foundation and referred to the Selection Committee (independent of The Foundation) for their evaluation and selection process. This process shall be rendered on an objective and non-discriminatory basis in keeping with the procedures established for this program.

Announcement of the awards will be mailed from The Foundation office to the individual applicants on or about May 15<sup>th</sup>.

2025 represents the 46th year this program has been offered. In 2024, The Sandy Hill Foundation granted 50 awards.

Attached are ten application forms with an outline of the program procedures and requirements. Additional application forms may be duplicated by you or will be supplied upon request.

Any questions that may develop relative to the procedure and/or administration of this program should be e-mailed to [tsbrown@sandyhillfoundation.org](mailto:tsbrown@sandyhillfoundation.org) or by mail to The Sandy Hill Foundation, P. O. Box 371, North Springfield, VT 05150, phone number 518-791-3490.

# The Sandy Hill Foundation

P. O. Box 371  
North Springfield, VT 05150-0371

## Scholarship Program

The Sandy Hill Foundation of Hudson Falls, New York offers scholarship grants for college education on an annual basis to assist qualifying young women and men graduating from designated local area schools. In 2024, The Foundation Trustees awarded 50 grants. The awards this year will be for \$3000 each.

These scholarship grants are restricted to tuition, fees, books, supplies, room and board or other necessary direct college expense. The Internal Revenue Service has mandated that The Sandy Hill Foundation remit these payments directly to the educational institution for credit to the student's account.

All applications received in The Foundation office by the due date will be referred to a Selection Committee independent of The Foundation for evaluation and rating. Grants will be awarded on academic performance and achievements, standard educational tests, financial need and letters of recommendation received relating to the character, motivation and potential of the individual.

Applicants must request the Guidance Department to provide a copy of their current school academic record, including but not limited to, academic achievement, standardized test results, and letter(s) of recommendation. This may be mailed under separate cover.

In addition, each applicant is required to attach a written statement indicating their academic and occupational career goals, individual interests and activities while attending secondary school plus any other information deemed pertinent to support the student's application for evaluation by the Selection Committee. All personal summaries and data must be typed or printed. Also required is a copy of Page 1 (ONLY) of the applicant's parent's Federal Tax Return Form 1040 which can be mailed separately or submitted in sealed envelope with application. NOTE:- Social Security numbers are NOT needed on the tax return.

Failure to furnish the requested documentation with the application will void its eligibility.

The application form must be typed or printed in black ink, mailed and postmarked no later than April 1, 2025 to:

**The Sandy Hill Foundation**  
**P. O. Box 371**  
**North Springfield, VT 05150**

Mail questions to the above address or e-mail to [tsbrown@sandyhillfoundation.org](mailto:tsbrown@sandyhillfoundation.org)  
Please send information by First Class mail, not Certified Mail.

# The Sandy Hill Foundation

P. O. Box 371  
North Springfield, VT 05150-0371

2025

## Scholarship Application

(Type or print legibly in black ink)

Date \_\_\_\_\_ Marital Status \_\_\_\_\_ e-Mail \_\_\_\_\_  
Full  
Name \_\_\_\_\_  
Permanent  
Address \_\_\_\_\_

Phone  
Number \_\_\_\_\_

Father's  
Name \_\_\_\_\_

Occupation \_\_\_\_\_ Employer \_\_\_\_\_  
Mother's  
Name \_\_\_\_\_

Occupation \_\_\_\_\_ Employer \_\_\_\_\_

List the secondary schools and colleges you have attended, dates of attendance, diploma or degree received or expected.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List high school of graduation and year \_\_\_\_\_

Name of College you plan to attend \_\_\_\_\_

\_\_\_\_\_ Have you been accepted? \_\_\_\_\_

What college major do you intend to pursue and what is the probable date of completion?

\_\_\_\_\_  
\_\_\_\_\_

What is your plan for housing while at college? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

List any employment you may have had for the last two years (employer, dates, gross annual wages).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

College Expenses:

Tuition & Fees \_\_\_\_\_  
Books & Supplies \_\_\_\_\_  
Room & Board \_\_\_\_\_  
Personal Expenses \_\_\_\_\_  
Transportation \_\_\_\_\_  
Total \_\_\_\_\_

Applicant's Financial Resources:

Savings \_\_\_\_\_  
Earnings \_\_\_\_\_  
Parents \_\_\_\_\_  
Loans \_\_\_\_\_  
Scholarships \_\_\_\_\_  
Total \_\_\_\_\_

Financial assistance needed \_\_\_\_\_

Parents' combined annual income \_\_\_\_\_

Required: Copy of Page 1 of parents' Federal Tax Return Form 1040. For privacy this document may be submitted in sealed envelope with application or mailed separately to this office by April 1.

List other scholarships for which you have applied or received and give dollar amount of grant, if known.

\_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_

Instructions and Requirements for Applicants:

1. Type or print all entries.
2. Deadline for eligibility – application with supporting documentation postmarked not later than April 1, 2025.
3. Supporting documentation:

CHECKLIST:

- \_\_\_\_\_ a. High school academic transcript (forward the most recent report available).  
\_\_\_\_\_ b. Letters of recommendation from teachers and/or guidance counselors.  
\_\_\_\_\_ c. Your own written statement as to your interests and activities during high school, career goals, plus any other data deemed pertinent to your application.  
\_\_\_\_\_ d. Copy of parents' Federal Form 1040 tax Return. (Due to confidentiality – parents have the option to seal document in separate envelope to include with application.)  
\_\_\_\_\_ e. Application completed.

Note: Use check list to insure all requested materials are included before mailing.